



**AIA**  
Richmond

**The American Institute of Architects**

AIA Richmond Chapter  
2501 Monument Avenue  
Richmond, VA 23220

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## MEMORANDUM

**To:** High School Guidance Counselors within the Geographic Boundaries of the American Institute of Architects (AIA) Richmond Chapter

**From:** AIA Richmond Scholarship Committee

**Subject:** 2017 AIA Richmond Scholarship

**Date:** April 11, 2017

Last year, the AIA Richmond Chapter established a sustainable framework to provide one or more scholarships of \$1,000 each to high school seniors who have been accepted into an institute of higher learning pursuing a degree in architecture, planning, or historic preservation. The first \$500 installment will be disbursed on August 1, 2017 and the remaining \$500 installment will be presented to the scholarship recipient(s) at the AIA Richmond Holiday Party held in December.

Candidates must have a cumulative 3.0 Grade Point Average (GPA) or higher and possess one of the following:

1. A letter of enrollment from their high school guidance counselor verifying that he/she has been accepted in an institution of higher learning and will enroll in the upcoming fall classes
2. An official "Letter of Acceptance" from the institute's Registrar
3. A copy of a college admission letter for upcoming Fall enrollment

We are asking for applicants to submit a 400-500 word essay detailing how they foresee their professional career making a positive impact to the built environment. All essays shall be submitted in Word document format (.doc) as an email attachment, typed, and double spaced. Please email submission to [info@aiarva.org](mailto:info@aiarva.org) with "AIA Richmond 2017 Scholarship" in the subject line of the email and include pertinent contact information in the body of the email message.

Submissions are due by 11:59 EST on Friday, May 12, 2017.

Please contact Corey Clayborne, AIA at [corey.clayborne@gmail.com](mailto:corey.clayborne@gmail.com) or Kerry Bennett at [kbennett@hksinc.com](mailto:kbennett@hksinc.com) with any questions.

We look forward to receiving candidate essays from your respective high school!

With warm regards,

A handwritten signature in blue ink that reads "Kerry M Bennett". The signature is written in a cursive style with a large, looping initial 'K'.

Kerry M Bennett, AIA  
AIA Richmond Scholarship Committee

CC: Corey Clayborne, AIA  
Rhea George, Hon. AIA Virginia  
Fernando Viego, AIA